

**MAY 2010 – APRIL 2011
ANNUAL REPORT
TO THE CONGREGATION**

APRIL 2011

**NORTHWEST PRESBYTERIAN CHURCH
ATLANTA, GA**

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April 3, 2011

Dear Members of Northwest Presbyterian Church:

The Session has prepared this Annual Report to make you aware of the many activities it has carried out on your behalf during the past year. You will see that your leaders have worked especially hard to be good stewards of the money and resources you contributed.

In addition, we hope these reports will help you not only learn more about the church but also find a variety of ways you can participate in its life and ministries. Especially in today's economic environment, we need everyone's help to carry out Northwest's many programs and to maintain a strong faith community. Please let us know if there is a way you can serve.

If you have any questions after reviewing these reports, you may contact the appropriate team chair, the moderator of PW, or Tim for additional information.

Respectfully submitted,

Karen Wilbanks

Karen C. Wilbanks
Clerk of Session

STEWARDSHIP MINISTRY TEAM

The essential role of the Stewardship Team is to manage the resources of the church. Working with the Session, Finance Committee, Endowment Committee, Insurance Committee, Treasurer, Design & Standards Committee, pastoral staff, and office staff, the Stewardship Team manages the following resources of Northwest:

Financial Resources

Physical Resources

Human Resources

FINANCIAL RESOURCES

We ended 2010 3.6% below budgeted revenue and 1% over budgeted expenses, leaving a shortfall of \$38,820.

The Session approved a one-time transfer of memorial funds to balance the 2010 budget.

The Stewardship Campaign in the fall of 2010 was the most successful in years. Pledges grew over 22% as our congregation responded generously to the call to "Take A Step Up".

As a result of the campaign, the budget for 2011 will allow Northwest to beef up our outreach efforts, devote more resources to improving and upgrading our campus, and search for an associate minister.

Northwest's endowment fund is invested in three New Covenant Trust balanced growth mutual funds. As of December 31, 2010, the total value of those funds was \$78,719.

PHYSICAL RESOURCES

In 2010, we dealt with a host of unexpected expenses related to maintenance of the campus. These included:

- Replacing a main sewer line when the old one collapsed due to settling of a retaining wall,
- Installing gas shut-off valves for the entire campus following a gas leak,
- Replacing the AC condenser for the front of the sanctuary,
- Replacing the heating system in the Youth Lodge, and
- Installing a new duct heater for the office.

Proactive steps taken to conserve resources and/or improve services include negotiating new contracts for telecommunications services, pest control services, HVAC maintenance, security monitoring, and lawn care.

Repair of the manse and replacement of the driveway to the manse and scout hut has prepared the manse for rental. Crown Castle, the cell tower operator, provided the new driveway.

The Design & Standards Committee is actively working on improvements for the nursery, the Children's Building, and the Family Life Center in order to make our campus more attractive and welcoming.

FACILITIES USAGE:

Buckhead Preparatory Preschool – BPP uses the Children's Building for their Monday-Friday program.

Georgia Boy Choir – GBC utilizes the Adams Room for rehearsals Monday-Thursday and the Resource Office.

Boy Scout and Cub Scout Troop 232 – The scouts use the Scout Hut year-round.

Christ Church – Christ Church uses the Sonshine Room for a monthly Bible study class.

Alcoholics Anonymous – AA uses the Sonshine Room each Tuesday evening for their meeting.

Education Connection-EC uses the Sonshine Room for SSAT testing in the spring and fall.

Northside Youth organization – NYO uses the gym for basketball activities.

We continue to evaluate uses of the campus which will serve the community and increase the utilization of our physical resources.

HUMAN RESOURCES

Following the retirement of the office manager, Scott Mize was promoted to Administrative Manager, and Debra Cuvar was hired as Administrative Assistant on a part-time basis.

A decision was made following the death of Bill Winter to contract with JoAnn Kearns to handle financial administration. JoAnn ably assisted us with the transition from the ACS reporting system to QuickBooks at the beginning of 2011. This will simplify our accounting function and the preparation of financial statements.

A Flexible Savings Account (FSA) was established for the benefit of the staff to allow them to cover certain expenses with pre-tax dollars.

A search committee was established to fill a position of Associate Minister, and they are hard at work evaluating potential candidates.

NORTHWEST PRESBYTERIAN CHURCH
2011 Budget

Approved by the Session January 23, 2011
Presented to the Congregation February 6, 2011

	2010 Budget	2010 Actual Budget	2011 Budget
INCOME			
Pledges (Pledge Cards Received)	\$610,000	594,238	745,788
Previous Year Pledges	1,000	1060	212
Non-Pledge Contributions (Non-Pledges, Plate Cash)	120,000	107,298	106,500
PW Benevolence Income	18,000	15,672	18,000
Other (Manse, Gym, Buckhead Prep, GBC, other)	58,000	60,081	66,000
Total Budgeted Income	\$807,000	778,348	936,500
EXPENSES			
Stewardship Team			
Staff Related	\$491,800	476,473	462,000
Maintenance - Routine & Non-Routine	30,800	61,986	52,550
Facilities Fund			90,000
Maintenance - Grounds Maintenance	18,000	11,295	14,000
Utilities/Telephone/Insurance	86,000	98,032	97,000
General/Administrative/Office	38,600	34,046	34,850
Stewardship Total	665,200	681,832	750,400
Worship Team	27,050	34,327	32,500
Education Team			
Adult/Children	14,950	11,589	15,450
Youth	7,800	5,958	7,300
Education Total	22,750	17,547	22,750
Fellowship Team	5,500	3,319	14,200
Congregational Care Team	3,000	461	3,000
Outreach Team	8,500	2,670	20,000
Witness Team			
Presbyterian Per Capita	6,417	6,416	6,968
PC-USA Benevolences	18,000	18,000	19,000
Northwest Benevolences (including PW)	50,583	50,652	67,682
Witness Total	75,000	75,068	93,650
Total Budgeted Expenses	\$807,000	815,224	936,500

<u>Stewardship Ministry Team</u> Harriett Kelly Shorey, Chair William Hyde Warren Wick Karen Taylor, Church Treasurer	<u>Finance Committee</u> Henry Collinsworth, Chair Warren Wick George Hauptfuhrer Karen Taylor Carroll Harris Harriett Kelly Shorey	<u>Endowment Committee</u> George Hauptfuhrer, Chair Charlie Hull Henry Collinsworth Warren Wick Harriett Kelly Shorey Deanie Quillian	<u>Design and Standards Committee</u> Harriett Kelly Shorey, Chair Bryan Dilworth Susanne Pinkerton Joan Kimble Bruce Snyder
<u>At Large Stewardship Support</u> Stuart Kimble, Insurance			

CHRISTIAN EDUCATION

Christian Education at Northwest Presbyterian Church has had a great year. Our children, youth and adults have had wonderful opportunities to grow in faith and in relationship to one another.

NORTHWEST KIDS

In April of 2010, the Session adopted a formal, Child/Youth Protection Policy in order to ensure that our most precious asset at Northwest is safe. Training sessions were held in the spring and summer focusing on recognizing and preventing abuse. The basic requirement is that two adults be present at all times – when this is not possible we have people rotating between rooms or leave the doors open. . We will continue to offer training sessions and focus on safety for our children, youth and adults.

In July of 2010, we had an exciting adventure under the baobab tree. “Baobab Blast!” attracted over 80 children during the week and over 40 youth and adult volunteers. It was a great week of songs, crafts, Bible stories and an important service project.

In August, Rally Day was a success with a unique adult program. During the Sunday school hour, everyone experienced the storytelling of the Children and Worship program. After lunch the children of all ages visited with the animals from The Little Red Barn Mobile Petting Zoo.

In September, we began having monthly “Art Days” and “Family Fun Day” events. Art Day’s focused on different art projects each month. Family Fun Days were events for the whole family including: lunches, picnics, hikes, trips to Chuck E. Cheese’s, Stone Mountain, and more.

In November, we were excited to announce a full lineup of consistent Sunday schoolteachers for all of our children’s classes. We also moved to Group Publication Company’s curriculum, “Hands-On Bible Curriculum”.

In January, six adults were trained to be storytellers for our Young Children in Worship Program, more than doubling our pool of available storytellers and greeters. It is our understanding that this Program, which introduces children to the concept of reverence, is unique in the City of Atlanta.

A workroom has been created in the back closet of the Children’s building to help adults who are teaching to have easy access to a copier, work space, Bibles, and basic supplies.

Clean up work days have been scheduled to clean up the art room and all the closets of the Children’s building. This has also allowed us to work in a more intentional way with Buckhead Preparatory School. There is more work to do, but great progress has been made.

NORTHWEST YOUTH

In June of 2010, five (5) high school youth and two (2) chaperons journeyed to Puerto Rico with other churches from the Presbytery of Greater Atlanta to serve our brothers and sisters in Christ who use the Presbyterian Camp at Guacio. The youth laid concrete blocks; power-washed an outdoor amphitheater; built a fire-pit and outdoor seating; and prepared cabins for the camp season.

In July, our youth were a key part of the Vacation Bible School program. Not only were youth helpers, but they were a key part of the team, showing leadership in many areas.

Also in July, four (4) middle school youth and two (2) chaperons served the Savannah community teaming up with the Youthworks! Organization. Participants worked on home repair, preparing community gardens, at the Union Mission, and helped a United Way organization prepare for a move to a new facility.

Senior High Supper Club continues to be a success—one evening a month we meet for dinner at a local restaurant. Youth often are a key part of our monthly “Art Days” and “Family Fun Days”.

Regular Sunday night activities and retreats are scheduled each week between mid-August and May. We tie a devotion, prayer, or lesson to each fun-filled event.

In December and January, the youth participated in an annual service project that also raises money for summer missions. Christmas tree recycling gives us an opportunity to serve our community as well as make contact with hundreds of families in the Northwest neighborhood.

In January, youth planned and led a worship service with the theme "Listen". Students not only organized the details of the service; they wrote the liturgy; organized the student musicians; and prepared the message.

Our goal is to keep the reformed message relevant and meaningful for our youth. We began the year with a "Coffee House" series and enjoyed many sessions at the local Caribou Coffee shop. This spring, Henry Quillian has designed a Senior High curriculum for Sunday School – studying the lyrics of classic rock songs and determining what spiritual message may be there for us to reflect upon. Middle Schoolers are studying the Bible through the use of cartoon clips.

NORTHWEST ADULTS

In September of 2010, we began the Sunday school year with four class options. This was an intentional change to provide more options for adults.

Basic Christianity Class focuses on learning the fundamentals of faith. Books studies titled I'm Glad You Asked and How to Worship as a Presbyterian have been used as the curriculum and jumping off point for study

The Kerygma Class is a long-term study that goes through the whole of the Bible in chronological order. This class is intended to fill a need for those unable to attend a weekday or evening study.

Tapestry Class tries to address the areas of spirituality or family issues. Three different studies have been held: The Five Love Languages, If You Want to Walk on Water, You Have to Get Out of the Boat, and "Parenting with Love and Logic".

Faith Today Class takes on popular topics and looks at them through the lens of faith. We have been using video clips and the Humble Christian newsletter to help provide a biblical foundation to the discussions. The goal is to share different perspectives and create an environment where we can accept different political, fiscal, and social perspectives. As participants leave the class, our hope is that they will reflect upon their individual spiritual walks with Christ in relation to the topics discussed.

Special Classes include: In December, Adam Bowers led a special 3-week adult study in preparation for Advent. In April of 2011, Penn Spell will be leading a 2-week study on "Evidence for the Resurrection".

MOVING FORWARD

Christian Education is looking forward to the leadership and input of an Associate Pastor when he or she joins our community. In the mean time, we are grateful for the flexibility and support of Jaime Fulsang in helping to coordinate a variety of activities.

Planning for the 2011 Vacation Bible School is well under way. Mark your calendars for this year's "Pandamania" event – July 18 to 23. At Pandamania, kids learn one important Bible Point each day: God made you; God listens to you; God watches over you; God loves you, no matter what; God gives good gifts. Make plans to join us for Bamboo Blast Games, Wild Bible Adventures, Crazy Crafts, and Missions, and Treetop Treats. Even if you are not available that week, there is plenty of work to do prior to the arrival of the children. Reach out to Anne McClatchey and Jaime Fulsang. Sprucing up the Children's Building is an important focus. Look for new carpeting in some of the rooms and a new look in the nursery. In addition, several projects to clean out closets need to be completed prior to Vacation Bible School.

Until we have a new Associate, the Adult Program is looking for a seminary student to lead the Faith Today Class. We also want to reactivate the Adult Committee so we can begin scheduling the Fall Calendar. If you are interested in serving on this committee please contact Rebecca Holderread.

We are grateful for the many volunteers who devote hours to our children, youth, and adult education activities. Your time and devotion is needed and appreciated.

In Christ,

Jaime Fulsang (Staff), Rebecca Holderread (Chair), Anne McClatchey (Session)

CONGREGATIONAL CARE MINISTRY TEAM

- To promote and facilitate church member involvement and interconnectedness.
- To support communication of member information and church activities.
- To assist with funerals and memorial services.
- To provide care, support, and a nurturing response to those in need within our membership.
- To provide special fellowship opportunities and support for senior adults.

SUMMARY OF ACTIVITIES

- Placed votive candles on the Baptismal Font on All Saints' Day in memory of each church member who had died during the year since the previous All Saints' Day
 - Sent "care packages" to all college students in our membership/church family for Valentine's Day.
 - Hosted New Member Dinner in May 2010 at the home of Heather and Tim Boggess.
 - Will host a Spring Senior Adult Luncheon on April 3rd.
 - Will host New Member Dinner in May honoring those who have joined our congregation in the last year.
- Coordinated funeral services for # members of our church.

ONGOING RESPONSIBILITIES

- Elder-on-Call Program – Communicated congregational concerns and needs to elders assigned as elder-on-call. Updated list with office staff.
- Intercessory Prayer Group – Initiated a small group of women who meet weekly to pray for cares and concerns of the church family.
- Transportation Ministry – Administered program for transportation of non-driving church members to church for worship on the first and third Sundays of each month.
- Meals for Families in Need – Continued use of carecalendar.org to organize and administer a schedule of meal delivery for church families in need due to illness or injury.
- Funerals – Handled funeral preparations and receptions for several church members who died during the year.
- Care Cards and Calls – Sent cards and called church members facing illness or family crisis.

CONGREGATIONAL CARE MINISTRY

Chair, Susan Brown
Dick Wilbanks

WITNESS MINISTRY TEAM

What good is it my brothers, if a man claims to have faith but has no deeds? Can such faith save him? Suppose a brother or sister is without clothes and daily food. If any of you says to him, "Go, I wish you well; keep warm and well fed," but does nothing about his physical needs, what good is it? In the same way, Faith by itself if it is not accompanied by action is dead. But someone will say, "You have faith; I have deeds." Show me your faith without deeds. And I will show my faith by what I do..." James 2:14-18

The Witness Division has followed our church's rich tradition of giving to others through various outreach ministries. Many times our members lovingly give of their time in support of community activities, while in other circumstances our support is more of a financial nature. In 2010-11, our members reached out to others in the following ways:

BUCKHEAD CHRISTIAN MINISTRY

This coalition of Buckhead churches contributes support to help those in need. Northwest participates in the Joyous Toys drive in early December. In addition, a food drive was held in January and February for BCM's food pantry. Northwest also provides financial support to Buckhead Christian Ministry.

CENTRAL PRESBYTERIAN CHURCH NIGHT SHELTER

This men's night shelter is open from November 1 through March 31. Jim and Catherine Ealick-Anderson prepared one dinner and 80 sack lunches and were joined by the alumni of Boy Scout Troop #406 to serve the meal. Our Youth Group also prepared 80 sack lunches for the men at Central. At Christmas, Presbyterian Women makes and provides ditty bags to the men at Central that are stuffed with socks, gloves, a hat, and toiletries. On March 27th, our children and youth are making 80 breakfast bags for the men to take with them when they leave the shelter in the morning.

CLIFTON NIGHT SHELTER

Operated by Clifton Sanctuary Ministry and located in Candler Park, this shelter provides a home to 30 men throughout

the year. Northwest was honored in 2010 by Clifton Night Shelter and was given the "Church of the Year Award" for its support of this ministry. Bob and Carol Meier accepted this award on behalf of Northwest Presbyterian Church. Northwest is one of 39 churches and organizations supporting the Clifton men's shelter.

This year, Deanie Quillian has coordinated the volunteers for this outreach ministry, and over 30 Northwest members have participated by cooking and serving serve an evening meal and providing a communion of fellowship for the men on a monthly basis. Our volunteers also assist with the laundry for the shelter residents. This year we had the honor of celebrating Christmas with the men of Clifton and Joe's Place. A wonderful dinner was prepared and served to the men by the Reed, Woodward, and Quillian families, and Christmas presents were given to each of the men with dessert. The Christmas bags contained a new dopp kit with toiletry items as well as a new hat, gloves, socks, and \$5 gift card to McDonalds. The men were so grateful to receive this Christmas gift.

In April, the witness team will be coordinating a Spring Cleaning Drive in which donations of men's suits, pants, jacket, and ties will be accepted and taken to Clifton. We will also be accepting donations of travel size shampoo, conditioner, and soaps for Clifton.

COMMON GROUND

Operated by the Atlanta Interfaith AIDS Network, this organization seeks to enrich the lives of those who are HIV positive by providing nurturing activities, care teams, and educational outreach. Cherie Everhart, with assistance Tinka Massey and other members, provides lunch for around 30 people on the second Monday of each month.

FCS URBAN MINISTRIES

A toy drive is conducted through much of December, almost up until Christmas. These donations allow the Family Store to offer high quality goods to their low income family clients. In addition, Northwest provides financial support to FCS Ministries' programs.

HABITAT FOR HUMANITY

Each spring our members work hard to build a home for a low income family. We give thanks for the Robert and Polly Dunn foundation for its continued financial support of Northwest's participation in the Habitat for Humanity program. This year's home is located at 3188 Latona Dr. SW, Atlanta, GA 30354, and the homebuyer is Ms. Tonoa Ward. Mark Wolff is coordinating this project for 2011, and Doug Cook is on-site during the building process. Many of our members consider this to be one of their favorite outreach ministries.

THANKSGIVING BASKETS

Volunteers helped collect, sort, and deliver 13 baskets of food to elderly residents in the Grant Park/Summerhill Communities. This is done in conjunction with the FCS Urban Ministries through their Adopt-A-Grandparent program, and the project is co-sponsored by Presbyterian Women.

THORNWELL SCHOOL AND HOME FOR CHILDREN

Located in Clinton, SC, this Presbyterian group home provides housing, education, counseling, and planning services to children in need from South Carolina, Georgia, and Florida. In July our 18 Northwest members along with former Thornwell alumnus, Roger Hildebrandt and his wife, participated in a Thornwell Children's Home Mission Trip. Despite record temperatures, our Mission Team spent a wonderful weekend together renovating the Scout Cabin at Thornwell into an inviting and safe place for the children of Thornwell and their guests. Many thanks to Dottie Fuqua and Northwest Presbyterian Women for their financial contributions which helped to fund the purchase of materials for the renovations including paint and lumber supplies, a new door, light fixtures, and blinds for the Scout Cabin.

The annual Thornwell Angel Tree is surely one of our church's early signs of the Christmas season. The angels represent the teenage residents at the home for whom our members can provide Christmas gifts. On Sunday, November 14th, the witness team invited Thornwell alumnus Roger Hilterbrandt to give a Moment for Mission on his experience at Thornwell Children's home and the importance of the Christmas gifts from Presbyterian Women to the children of Thornwell. In addition, our church provides a financial support to Thornwell as well as a special designated gift in memory of the late Rev. Jim Johnson for its music/drama program.

RELIEF FUND FOR HAITI

Our collective hearts ached as we learned of the devastation and suffering caused by the earthquake in Haiti. Three non-profit organizations that are most prepared to assist the people of Haiti were identified, and a fund was set up to support their work: The American Red Cross, Partners in Health, and the Presbyterian Disaster Relief Fund. Our members responded generously and we were able to give more than \$28,000 in aid to these organizations.

RELIEF FUND FOR JAPAN

Our hearts and prayers have been with the people of Japan since the overwhelming devastation caused by the 9.0 earthquake and tsunami. A Japan Earthquake/Tsunami Relief Fund has been set up by Northwest. Northwest member,

Miyoko Thompson has assisted the witness team in identifying the best organization for us to support in order to insure that 100% of our donations will go to the victims of the Japan earthquake and tsunami. Northwest will be making financial donations to The Japan-America Society of Georgia's Earthquake Tsunami Fund. In addition the witness team is partnering with P.W. to prepare Hygiene Kits to be distributed to the people in Japan through Church World Service.

The Witness Team greatly appreciates the generosity and loving support of the members of Northwest in giving both their financial resources as well as their time in volunteering for the many programs that we support. We are all so fortunate to be able to make a difference in our community and the world by helping and serving others in need. The Witness Team is also grateful to have the support of our incredible staff: Tim Boggess, Jaime Brewington Fulsang, Scott Mize and Debra Cuvar. We would also like especially recognize and thank Carroll Harris for all of her work in helping us with the financial donations to the many organizations that we support.

The Witness Team is grateful for your continued support of these and other programs.

WITNESS MINISTRY TEAM

Deanie Quillian, Chair

Mark Wolff, Elder

Catherine Ealick-Anderson

Bob Meier

Carol Meier

Doug Cook

Joan Cook

Cherie Everhart

WORSHIP MINISTRY TEAM

The Northwest Presbyterian Church Manual of Operations charges the Worship Ministry Team with the responsibility of general supervision over preparation for worship, including bulletins, lighting, flowers and decorations, sound system, Communion arrangements and ushers. The Team is also responsible for developing programs for special/alternative forms of worship, ministers and the director of music. Finally, the Worship Team is tasked to conduct an annual evaluation to determine if the worship needs of the congregation are being met. The Worship Team draws upon a host of staff and volunteers to carry out these functions.

WEEKLY WORSHIP

The ushers are an essential and integral part of every worship service. This includes greeting members and visitors, assisting people to their seats, gathering attendance information and collecting the offering. We have seven teams of ushers, each of which is guided by an experienced Head Usher, that serve on a weekly rotating basis. Our Head Ushers are Harry Balance, Charles Davis, Dave Nelson, Henry Quillian, Clark Shorey, Gil Simonds, and Anne Snyder. Our special thanks go out to the approximately 50 members of the congregation who serve as ushers.

The sound and light booth is a vital aspect of worship that is handled on a monthly basis by a small cadre of volunteers who provide general sound control, assistance for the hearing impaired, taping services for the shut-ins and lighting control through the course of the service. We thank our six sound technician volunteers: Dottie Corey, Bryan Dilworth, Barry Holderread, Dave Nelson, Bruce Snyder and Mark Wolff.

Our musical worship has been truly blessed with the talents of our choir members and our Organist, William Fred Scott, under the dynamic leadership of Music Director, Drew McMillan.

During the winter months, worshipers on Sunday mornings enjoy a warming fire in the Narthex fireplace. Our special thanks go out to Michael, Alexandra and Forrest Greenway, who build this fire each week for the congregation to enjoy. Unfortunately, this winter structural issues were discovered with our Narthex fireplace that required that we suspend our weekly fireplace fire. Repairs will be made, and we look forward to enjoying a fire again next winter.

SPECIAL ACTIVITIES

In accordance with Session policy, Communion is served on the first Sunday of each month, Christmas Eve and Maundy Thursday. In keeping with past tradition, the Team utilized inactive elders to serve along with active elders. As a result, we have 18 active and approximately 75 inactive elders who serve Communion throughout the year.

Other activities the Worship Team oversees are: Acolytes, Children's Sermons, and Wedding Coordination. We thank the many volunteers who serve as acolytes, those who deliver children's sermons each Sunday and the ladies who work as wedding coordinators. Your contributions enhance each of our worship services.

The seasonal greenery, poinsettias and lilies are an important part of the worship service each week. As such, it takes a tremendous amount of time and talent to coordinate the delivery and decoration of the Sanctuary for each season.

The Worship Team is also responsible for coordinating the decoration of the Sanctuary each Christmas. Many members volunteer for the tasks involved in decorating (and undecorating) the Sanctuary each year, tasks for which we are all very grateful.

While the Worship Team coordinates a number of activities to facilitate worship, clearly the leadership of the actual worship service is done by our dedicated and talented ministerial staff, whom we appreciate very much.

CONCLUSION

Although the Worship Ministry Team is one of the smaller divisions of the Session, its oversight responsibilities encompass activities that affect the largest number of church members. These functions require the efforts of many volunteers in numerous areas. We wish to express our gratitude to the many individuals who served in so many capacities to glorify God through worship.

WORSHIP MINISTRY TEAM

Dan Laney, Chair
Kaaren Cranford
Cheryl Mowris

OUTREACH MINISTRY TEAM

MISSION

Attract new members by "marketing" Northwest's presence and uniqueness in our community.

SUMMARY

The Outreach Ministry team at NWPC is completing our third year of operation. Our primary performance metric is growth in church membership. This trend has been positive since our team's inception, and we believe our activities have contributed to making NWPC a place to which visitors want to return. While our overall objective of growing the church membership has not changed, we have refined and focused our priorities somewhat for the next twelve months.

Our initial emphasis was strictly tactical. Specifically, we wanted to establish a consistent program for greeting and following up with visitors, and we believe we have accomplished this. NWPC now has greeters outside of the sanctuary most Sundays. We have visitor bags on a table in the narthex containing church information, a water bottle and coffee cup with church logo, and a pound cake. We also have Outreach team members at the table after church to speak with our visitors. The Outreach team has been greatly assisted by the congregation in this effort. Our membership is relentlessly friendly and typically several people have already spoken to visitors before they have left the sanctuary. We appreciate the congregation's help in this regard; it is a vital part of our goal of fostering a welcoming environment for our visitors. We routinely receive positive feedback from visitors regarding how warm and welcoming NWPC is as compared to other churches they have attended, so we believe we have achieved this objective. Please keep up the excellent greeting work and of course a big thank-you to all of our pound cake bakers!

Over the last year, we have made good progress on some of the strategic objectives we listed in the 2010 Annual Report. As a result of discussions and reflection within the Outreach team and with significant input from Tim Boggess, and in light of the congregational commitment evidenced by the Stewardship campaign, we are targeting the following strategic areas for 2011 with aggressive action and investment.

- Develop a comprehensive set of training and processes to support the assimilation of visitors into membership AND active participation at NWPC
- Revamp branding, logo, etc. and implement across all NWPC communications and marketing collateral
- Recognizing that the NWPC web site is our most critical vehicle for communication and outreach:
- Review all aspects of the site - content, navigation, update processes, etc. - and modify as appropriate
- Permeate the site with new branding, logo, etc.

Several members of the Outreach team along with Tim took a field trip to Roswell Presbyterian early this year to understand what they do regarding new member assimilation. They have a structured methodology that encompasses the entire membership life cycle from first-time visitor to long-time member. Roswell has had great success with this program and their members who manage it were kind enough to share their experiences with us. The Outreach team and Tim have debriefed to assess the potential applicability to NWPC of what we learned. We are in the early stages of

implementing some of Roswell's ideas (see Activities and Highlights below) in a manner we believe to be appropriate for NWPC and anticipate incorporating more elements into a NWPC new member assimilation program during the remainder of 2011.

The Outreach team and Tim have also held several meetings this year with a design firm regarding church branding. We are extremely excited about the results thus far. Our intention is to establish a consistent, effective branding strategy for NWPC involving logo, color scheme, typography, etc. that will pervade all church communications across all media. Lastly, we have admittedly moved slowly on making changes to the church web site. We believe the web site currently functions reasonably well strictly as a communications mechanism, but we are not exploiting its potential for outreach and marketing. It is essential for maximum marketing effectiveness that the church web site be infused with whatever new branding results from our efforts in that regard. Thus, we will be tying these two efforts together so as to avoid two separate design efforts. We also anticipate benefitting from newer technology that will decentralize and accelerate content update.

The Outreach Ministry Team would like to thank Tim Boggess for his vision and leadership in key areas that intersect our responsibilities. We would also like to acknowledge and continue to encourage the substantial input we receive from the congregation pertaining to outreach activities. We have noted with interest the many comments in this regard during the Visioning sessions. We intend to keep the congregation informed regarding our progress this year on the major strategic areas discussed above. Please feel free to contact any committee member with questions and feedback. Lastly, I want to thank the elders and congregation members on the Outreach Team for their creativity and energy during the past year. - Brad Miller

ACTIVITIES AND HIGHLIGHTS

- On-going welcome and distribution of hospitality bags to new visitors each Sunday
- Greeters identified and schedule through end of May 2011
- Placed advertisements listing NW Presbyterian Advent activities in the Communities of Faith section of the Sandy Springs Reporter, Buckhead Reporter, Northside Neighbor, and AJC
- 2011 Team planning session with Tim Boggess
- New Member Assimilation Team formed - Henry Quillian chair w/ Rob Rankin
- Field trip for informational interview with Becky Stout and Mark Roberson at Roswell Presbyterian regarding their New Member Assimilation activities
- Initiated trial of direct mail postcards inviting new residents in four surrounding zip codes to join us for worship at NWPC
- Several meetings with an Atlanta design firm regarding church branding encompassing logo, color schemes, marketing collateral, messaging, etc.
- Initiated training with Worship team for NWPC ushers on partnering with Outreach in visitor welcome, identification, and follow-up
- Inaugural Explorers class held - conducted by Tim Boggess - for individuals considering membership at NWPC
- Placed advertisements in Easter Service Directory of Sandy Springs / Buckhead Neighbor Newspapers

CURRENT PRIORITIES

- Church Branding Project
- Roll out of New Member Assimilation activities
- Initial planning for web site update
- Inform congregation regarding on-going activities
- Solicit more involvement from congregation on Outreach Team activities
- Identify permanent instructors for Explorers class
- Create process for measuring effectiveness of "New Mover" postcards and conduct training as appropriate
- Collect and assess input from Visioning Sessions

OUTREACH MINISTRY TEAM

Brad Miller, Chair
Henry Quillian
Susan Metzloff (Elder)
Richard Massicott
Joan Kimble (Elder)
Rob Rankin

FELLOWSHIP MINISTRY TEAM

As part of the mission of Northwest Presbyterian Church, the Fellowship Ministry Team facilitates the "Making of Friends on the Journey of Faith". The Fellowship Team provides opportunities to socialize by gathering friends together for a meal or other social activities. The mere process of our members gathering together will result in their making friends as we collectively gather sharing our belief in our Lord, Jesus Christ. So we always start out with a common purpose and a shared understanding.

While most of what Fellowship currently does involves food, the hope is to return to additional activities as economic conditions improve. These have included sports activities, mental pursuits (cards, games, book club), travels together, expanded social functions, and Presbyterians to name a few activities.

Overall, this has been an exciting year for the Fellowship Ministry Team. We had a successful culmination of the 50th Anniversary. By preparing the suppers for the Visioning Sessions, the Fellowship Team provides the nourishment to prayerfully examine the direction of Northwest. We have also started supporting other Ministry Teams by providing the meals for their functions (such as the Stewardship Team's Appreciation Luncheon).

SUNDAY BREAKFAST

During the regular church year, a hot Sunday morning breakfast is offered to all those wanting to share this wonderful time of getting together before starting their Sunday worship. Additionally, this provides a number of members a meaningful way to volunteer their time and skills by preparing the meals. Many of these volunteers provide their own unique recipes to enhance our Sunday breakfasts.

During the summer, continental breakfasts are provided before and after the Church service and have been well received and well attended. Organized by the Fellowship Team, each ministry team alternately staffs the continental breakfasts, and their help has been wonderful and well done.

SUNDAY LUNCHESES AND CHURCH NIGHT SUPPERS

Upon the culmination of the 50th Anniversary in September, the focus in the fall was on the traditional activities such as the Halloween function. During the winter and spring, or activities have been directed towards supporting the Visioning Sessions by providing free and sumptuous meals to offer one more reason for people to attend.

While the Visioning Sessions have been well attended, and Sunday lunches in general have drawn well, Wednesday Night Suppers have not been particularly well attended in recent times. Before next fall, a plan to enhance these suppers or to offer alternative functions will be in place to ensure we continue to provide opportunities for social time between our members.

SUPPERS OF EIGHT

Suppers of Eight will resume in April under the leadership of Susie Rankin. This continues to be a very popular function which we hope will expand.

THE TEAM

The team this year, which includes Susie Rankin, Bill Mulkeen, and Bryan Dilworth, has operated truly as a team with everyone working together in the big events. A special thank you goes to Susie Rankin for taking over the often anonymous task of buying the food and supplies needed to put on breakfast each week and for other events. Bill Mulkeen has proven to be quite a chef in preparing the meals.

FELLOWSHIP MINISTRY TEAM

Bryan Dilworth, Chair
Susie Rankin
Bill Mulkeen

PRESBYTERIAN WOMEN

2010-2011 COORDINATING TEAM

Moderator: Carol Ballance
Vice Moderator: Gayle Mitchell
Secretary: Carol Meier
Treasurer: Janet Forbes
Christian Community Action: Catherine Ealick-Anderson
Historian: Ingrid Carmines
Social: Melissa Reed
Membership: Marthe Wolff
Communications: Ellen Carrington
Faith and Family Life: Gail Wick and Susanne Pinkerton
Birthday Garden: Carol Rowland
Auction: Gayle Mitchell, Chair
Katy Russell, Co-Chair

CIRCLE LEADERS

Circle of Blessings: Gail Capito and Marianne Broadbear
Circle of Hope: Laura West and Martha Greenway
WOW (Women on Wednesday) Circle: Heather McCloskey

Presbyterian Women elects its Coordinating Team in May of each year to serve a one-year term. The 2010-2011 Coordinating Team was installed at the annual Birthday Luncheon on May 11, 2010. The Team met monthly, beginning in August, to coordinate and facilitate our numerous outreach projects and church-wide events.

AUGUST 2010

PW Pledge letters were sent to all women of NWPC on August 17, 2010.
PW coordinated, in conjunction with the Session Congregational Care team, a coffee honoring Sallie McDaniel at the home of Susan Brown on Tuesday, August 24.
A reception honoring Susie Boartfield was held in the Adams Room following Worship on Sunday, August 29. This event was also coordinated by PW and the Congregational Care team.

SEPTEMBER 2010

The PW Fall Coffee was held on Tuesday, September 14. This annual kick-off event featured guest speaker Margaret Schafer, Board Chair of Los Ninos Primero, an education program for Latino preschoolers in Sandy Springs which is one of the ministries we support.
Our annual Ditty Bag project was launched on Sunday, September 19. Each year this project provides fabric drawstring bags filled with toiletries, personal care items, hats, gloves and socks to the men at the Central Presbyterian Men's Shelter.
PW donated \$500 to the Pakistan Flood Relief through the Presbyterian Church's Disaster Assistance program.
PW hosted a celebration reception in the Adams Room after the 50th Anniversary Worship Service on Sunday, September 26.
A group of members served lunch to approximately 100 people at the Georgia Ave. Mission in Grant Park as part of the Fifth Wednesday program on September 29.

OCTOBER 2010

The Ditty Bag Sewing Day was held on Thursday, October 7. Fifteen women gathered in the Adams Room and completed all needed Ditty Bags as well as large Christmas gift bags for the Angel Tree project.
The Thanksgiving Basket project launched on October 31.

NOVEMBER 2010

The Angel Tree project began on Sunday, November 7. A smaller tree was placed in the Narthex in addition to the large one in the Gathering Area so that people who don't go into the Family Life Center could participate.
All angels were spoken for less than 3 weeks later.
Thanksgiving Baskets were delivered on November 20.

DECEMBER 2010

The Christmas Luncheon was held on Tuesday, December 7 in the Adams Room. Our guest speaker was Brandi Diamond. Approximately 50 members and guests attended.
Working with the Session Witness team, PW collected toys at the luncheon to be sent to the FCS Family Store.

The Thank Offering, an annual offering received by PW at the Presbytery level, was collected at the luncheon. Approximately \$200 was collected.
Ditty Bags were delivered to Central Presbyterian Men's Shelter.

JANUARY 2011

Preparations for the PW Mission Auction were the focus of the month.
Six PW members attended the "Discover Your Call" retreat at The Spirit in the Desert Retreat Center in Carefree, AZ. It is hoped that this will become an annual journey for women of NWPC.

FEBRUARY 2011

"Love's Labours Found", the 2011 PW Mission Auction, was held on Sunday, February 13. Gayle Mitchell, Chair, and Katy Russell, Co-chair, oversaw the most successful PW auction ever. When all costs were paid, the event raised \$18,695.85, all of which will be distributed to several ministries and agencies.
PW partnered with the Congregational Care team to host a reception honoring the memory of Ingrid Carmines on Saturday, February 19, following her memorial service.
More than 50 coats and sweaters were delivered to the Georgia Avenue Mission in Grant Park to be distributed to their clients.

MARCH 2011

Two large credenzas have been ordered. They will replace the pieces in the Adams Room on either side of the double doors. These pieces are in disrepair and in need of replacement. The goal is to have the new pieces in place for Easter Sunday.
Several members will prepare and serve lunch to approximately 100 people at the Georgia Ave. Mission in Grant Park as part of the Fifth Wednesday program on March 30.
A nominating committee will meet to create a slate of officers for the 2011-2012 year.
PW is partnering with the Session Witness team in an effort to provide hygiene kits to people in Japan displaced by the earthquake and tsunami. This project is coordinated through Church World Services.

APRIL 2011

A Birthday Party will be given for the residents of Calvin Court, a retirement community in Buckhead which is affiliated with Presbyterian Homes of Georgia, on April 13 at their facility. Approximately 50 guests will attend the event which will include food, cake, punch and bingo with prizes.
PW will coordinate a Single Serving Food Drive to fill the emergency pantry at Calvin Court. This food will be delivered at the end of the month.
A committee will meet to allocate monies to the various ministries and agencies supported by PW.
A Birthday Garden workday will be held on April 21.

MAY 2011

The Annual PW Birthday Luncheon will be held on May 10 in the Adams Room. The Coordinating Team for 2011-2012 will be installed. The annual Birthday Offering, a Presbytery-wide PW offering, will be collected. The Northwest PW Life Membership Award will be presented to a recipient whose identity is a closely guarded secret until the presentation. This honor is given each year to a woman who has served PW and NWPC faithfully above and beyond the call of duty.

JUNE 2011

The first annual PW "Girls' Night Out" will be held on Thursday, June 2, at the home of Gail Wick. All women of NWPC are invited to this dinner and fellowship event targeting participation from those who cannot attend our daytime social events.

